

DISCOVER: An Internet-Based Career Guidance System

What is DISCOVER?

DISCOVER is a comprehensive computer program that is designed to help you gather information that will assist you in making informed decisions about your educational and career plans. While DISCOVER provides a systematic and structured way of organizing information about careers based on information you provide about yourself, it will not make a decision for you.

DISCOVER Can Help You:

- Learn about your interests, values and skills, which can help you make informed career choices
- Obtain valuable career information about hundreds of occupations
- Learn about how to make informed decisions as they relate to educational, career, and life goals
- Gather detailed information about four-year colleges, graduate schools, and job search strategies

DISCOVER and Career Services

For some of you, DISCOVER may raise as many questions as it answers. A career counselor can help you understand what you have learned as well as help you decide on your next steps. We recommend that you use DISCOVER as one of many tools in the career development process and take advantage of the other services offered by Career Services.

Career Services offers a wide range of programs, workshops, and resources to help you with your career planning during your time at Penn State Harrisburg. Stop by the Penn State Harrisburg Career Services office located in Olmsted W117 to learn more about our offerings or visit us on the web at <http://www.hbg.psu.edu/careers>. In addition, you may set up an individual career counseling appointment with a career counselor to further assist you with your career plans.

Using DISCOVER:

DISCOVER's Home Page (see reverse side) will direct you to log onto the system using a token. To receive your token/ID you must first visit the PSH Career Center located in Olmsted W117. The token will provide you with a User ID and you will need to create your own password. Once logged onto the system, the menu is presented in the form of multi-colored tabs. Each tab will assist you in different phases of your career planning process.

Getting Started:

1. **Visit the Penn State Harrisburg Career Services Office in Olmsted W117 to get your Token/User ID**
2. Log On:
 - To use DISCOVER, enter this URL: <http://act.org/discover/login>
 - In the User ID Box, type your User ID (token) and then click Submit
 - You will be asked to select a password
 - You will be instructed to complete a user profile
 - You can use DISCOVER any time from any internet connection with your User ID and password for up to one year.
3. Take the DISCOVER Tour and World of Work Map Tour:
Take a brief tour of the features and the basic operation of the program by selecting the DISCOVER Tour tab on the home page. Learn about the World of Work Map by selecting the WWM Tour tab on the home page.
4. DISCOVER can be used once, or you may choose to use it several times. If you choose to use DISCOVER again, you will need to keep your token that has your User ID and your password. You can create your own unique *career path* based on your career development needs (as explained on the Home page- under My Path) which will then be saved for each time you use the system. You can view your *path* and your *Portfolio Report* on the screen and/or printout the results at any time.

Instructions

Each tab above represents a section of DISCOVER. Click a tab, and then click a link on the bar below the tab.

If you want help getting started, click "Help Me Plan My Path" or take a tour of DISCOVER by clicking on the "DISCOVER Tour" button.

DISCOVER Home>>Introduction



Welcome to DISCOVER!

- Use the "Get Started" button for help finding your way through DISCOVER.
- Use the colored tabs on the menu above if you know which section(s) you want to use.
- Use the "DISCOVER Tour" button below for a guided tour.

Instructions are on the left of every page.

[DISCOVER Tour](#)
[WWM Tour](#)
[Site Map](#)
[Site Search](#)

TAB 1: HOME

This section of the menu contains an introduction to the Discover system, including most frequently asked questions. It also assists you in planning your path to help you get the most out of the program.

TAB 2: INVENTORIES

This section of the menu provides you with the opportunity to learn more about yourself by identifying your interests, abilities, and values. You can complete all three inventories on-line. An inventory summary will be provided for you based on the World-of-Work Map, with suggested job families for you to explore.

TAB 3: OCCUPATIONS

This section of the menu helps you identify possible occupations and learn more about them. You can explore occupations related to the inventories completed in folder two, using the World-of-Work Map, by characteristics, or browse through the list alphabetically. There is also a section on "Hot Occupations" which lists the fastest growing occupations and occupations with the largest number of new job openings.

TAB 4: MAJORS

This section of the menu helps you find majors by key word, occupational choice, World-of-Work Map, or alphabetically.

TAB 5: SCHOOLS

This section of the menu helps you identify undergraduate and graduate schools by key word, specific majors, degree types, school types, states, and characteristics. Scholarship and financial aid information, including a financial need estimator, is included as well.

TAB 6: JOB SEARCH

This section of the menu helps you prepare job search tools such as cover letters and resumes, as well as providing interviewing tips and job search strategies. It also provides additional resources and links for job and internship searches.

TAB 7: MY PORTFOLIO

This section of the menu provides you with a summary of all the information you have entered.

Want to discuss your DISCOVER results? Contact the PSH Career Services Office at 717-948-6260 or stop by the office in Olmsted W117 to schedule an appointment.